THE UWI OPEN CAMPUS

YOUR JOURNEY BEGINS NOW

A CAMPUS FOR THE TIMES . . . A CAMPUS FOR THE FUTURE
Over 45 locations serving 17 Caribbean countries.
About The UWI
Since its inception in 1948, The University of the West Indies (UWI) has evolved from a fledgling college in Jamaica with 33 students to a fully-fledged, regional University with over 50,000 students. Today, The UWI is the largest, most longstanding higher education provider in the Commonwealth Caribbean, with three physical campuses in Barbados, Jamaica, Trinidad and Tobago, and an Open Campus.

The UWI serves 17 English-speaking countries and territories in the Caribbean: Anguilla, Antigua and Barbuda, The Bahamas, Barbados, Belize, Bermuda, The British Virgin Islands, The Cayman Islands, Dominica, Grenada, Jamaica, Montserrat, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Trinidad and Tobago, and Turks and Caicos. The UWI’s faculty and students come from more than 40 countries and The University has collaborative links with 160 universities globally; it offers undergraduate and postgraduate degree options in Food and Agriculture, Engineering, Humanities and Education, Law, Medical Sciences, Science and Technology and Social Sciences.

The UWI’s seven priority focal areas are linked closely to the priorities identified by CARICOM and take into account such over-arching areas of concern to the region as environmental issues, health and wellness, gender equity and the critical importance of innovation.

*(Please note that the proper name of the University is The University of the West Indies, inclusive of the “The”, hence The UWI.)*

**UWI Vision**
By 2017, the University will be globally recognised as a regionally integrated, innovative, internationally competitive university, deeply rooted in all aspects of Caribbean development and committed to serving the diverse people of the region and beyond.

**UWI Mission**
To advance education and create knowledge through excellence in teaching, research, innovation, public service, intellectual leadership and outreach in order to support the inclusive (social, economic, political, cultural, environmental) development of the Caribbean region and beyond.

**UWI Core Values**
Integrity, Intellectual Freedom, Excellence, Civic Responsibility, Accessibility, Diversity and Equity.
About The UWI OPEN CAMPUS
The newest campus of the University of the West Indies (UWI) was formally launched in Antigua & Barbuda on July 4 at the CARICOM Heads of Government Meeting in 2008. The Open Campus is an amalgamation of the previous Office of the Board for Non-Campus Countries & Distance Education (BNNCDE), the School of Continuing Studies (SCS), the UWI Distance Education Centre (UWIDECE), and the Tertiary Level Institutions Unit (TLIU).

The Campus, which has over 45 physical site locations in 17 English-speaking Caribbean countries, offers multi-mode teaching and learning services through virtual and physical site locations across the Caribbean region.

The Open Campus has developed a unique approach in the Caribbean region to enhancing the student experience in innovative continuing and professional education, undergraduate, postgraduate and continuing education study programmes and courses by distance, blended, online and face-to-face learning modes.

We offer a three-tiered registration structure to suit particular needs and educational backgrounds. The system allows our students to move and transfer within the entire University system to reach the required standard.

All of our convenient and high-quality undergraduate, graduate and continuing and professional education programmes and courses, have been designed in direct response to meet the changing educational and training needs of the underserved communities across the Caribbean region.

The Open Campus also works closely with our sister UWI Campuses at Cave Hill, Mona and St. Augustine to offer many collaborative academic options in many key areas for Caribbean and global markets.

**Open Campus Guiding Principles**

The Open Campus of the University of the West Indies is based on the idea that the high-quality university education, research and services available at our institution should be open and available to all people who wish to reach their full potential inside and outside of the Caribbean region.

The Open Campus adopts quality teaching and learning experiences, innovative pedagogic design, relevant research and community partnerships to deliver face-to-face, blended and online learning.
STUDENT-CENTERED

We Get Who You Are

Our Core Values

Student-Centred ➤ Agile ➤ Accessible ➤ Enabling

The UWI Open Campus is committed to providing our students with strong academic, administrative and quality-of-life support across the region. The core and special needs of our students are centred within the heart of all our operations.
Great Energy

The Open Campus is proud to be a part of The University of the West Indies (UWI), one of the most unique higher education institutions in the world. It is also one of the oldest academic institutions in the Caribbean, offering high-quality teaching and learning for almost 70 years. The institution is well-known globally as providing intellectual, instructional, research, innovation and outreach leadership across an amazing selection of fields. As one of its four formal campuses, the Open Campus has proven itself as a powerhouse of the University to connect online and face-to-face learning and training with the specialised needs of its learning communities and students.

Extraordinary Possibilities

The Open Campus extends itself to meet differing needs of its students who may be at various ages and stages in life. With help from its sister campuses and key stakeholders, the campus helps to nurture, develop and hone the interests and goals of its students for both the young and the not-so-young. The campus’s unique ways of accessing higher and continuing education is the ideal complement to enhance intellectual curiosity, new knowledge, and practical training through student-friendly courses.

Singular Connections

Studying and learning at the Open Campus with highly professional lecturers, tutors and advisors from all over the world, allows our students to always feel like they are a part of a wide and deep network. Many long-lasting friendships and connections have developed across borders through our online and face-to-face classroom lectures, tutorials, chat rooms and other on-academic fun activities that are distinctively part of the Open Campus student experience.
ACCESSIBLE

Open the WORLD of OPPORTUNITY in your COMMUNITY

With the Best Options for Continuing & Higher Education in the Caribbean

Our Products

Dare to open the world of opportunity this year as an Open Campus undergraduate, graduate or continuing and professional education student.

www.open.uwi.edu/graduate/admissions
www.open.uwi.edu/cpe/admissions
http://apply.open.uwi.edu/
List of UWI Open Campus Online, Blended & Face-To-Face Programmes and Courses 2016/2017

Now Open for Applications

UNDERGRADUATE PROGRAMMES

Bachelor of Science (BSc)
- Accounting
- Banking and Finance (Compliance and Corporate Governance Minor)
- Banking and Finance (Special)
- Management Studies (General)
- Management Studies (Entrepreneurship)
- Management Studies (Human Resource Management)
- Management Studies (Marketing)
- Management Studies (Tourism and Hospitality Management)
- Management Studies (Financial Management)

- Management Studies (International Management)
- Political Science
- Psychology
- Sociology
- Social Work
- Youth Development

Bachelor of Education (BEd)
- Early Childhood Development
- Family Studies
- Educational Leadership & Management
- Literacy Studies
  – Secondary with options in: English/Literacy, Mathematics Education
POSTGRADUATE PROGRAMMES

Masters of Science (MSc)
- Instructional Design & Technology
- Management and Educational Leadership
- Management (General)
- Management (with specialisation in Marketing)
- Management (with specialisation in Human Resource)
- Management (with specialisation in Public Sector Management)

Masters of Education (MEd)
- Literacy Instruction

Masters of Arts (MA)
- English Language

Masters
- Adult & Continuing Education

Postgraduate Diplomas
- Instructional Design & Technology
- Literacy Instruction
- Adult & Continuing Education
- Management Studies
- Management and Educational Leadership

Doctor of Education (EdD)
- Educational Leadership in Educational Systems and Schools
- Educational Leadership in Higher Education
CONTINUING AND PROFESSIONAL EDUCATION COURSES & PROGRAMMES

A wide range of practical face-to-face and online Continuing and Professional Education (CPE) courses and programmes are offered year-round at The UWI Open Campus sites across the region.

**Associate Degrees**
- Administrative Professional Office Management
- Business Management
- Paralegal Studies
- Social Work

**Diplomas**
- Business Management
- Early Childhood Development and Family Studies
- Health and Family Life Education (HFLE) Instruction
- Public Sector Administration
- Social Work
- Social Services
- Youth Development Work

**Certificates**
- Criminology
- Climate Change
- Early Childhood Development and Family Studies
- Entrepreneurship & Small Business Management
- Social Work
- Tourism and Hospitality Management in the Caribbean
- Business Writing & Communication
- Creative Writing
- Facilities Management
- ICT Law
- Information Technology
- Procurement Management
- Occupational Health & Safety
- Managing People Effectively
- Advanced Procurement Management

Plus, many self-enhancement short courses, including automotive, media & photography, building construction, furniture & woodwork, culinary arts, cosmetology & therapy, design & craft, and electrical and electronics. Courses and programmes range from 6 to 10 weeks, to one year full-time or two years part-time. International professional accounting courses are also offered in association with the International Association of Book-keepers (IAB).

[www.open.uwi.edu/cpe](http://www.open.uwi.edu/cpe)
Look what you can do with us in our Summer Session!

► WHO CAN REGISTER?

- Registered students of the Open Campus
- Registered UWI students from other campuses
- Students of the University who have been granted (a) leave of absence for Semester 1 and/or 2 preceding the Summer School, or (b) permission to Write “Examinations Only”
- Other persons, not students of the University the West Indies, who are eligible to matriculate at either the normal or the lower level.

Please note that courses may be added and removed according to demand and that the University reserves the right to alter all programmes, courses or fees at its discretion.

Please visit www.open.uwi.edu/summer/registration-guidelines for information on how to apply.
CRIMINOLOGY / LEGAL COURSES
- Legal Aspects of Biosafety in Biotechnology
- Molecular Diagnostics of GMO/LMO (Lab Based Methods)
- Business & Commercial Law
- Introduction to Crime Prevention
- Victimology
- Crime Investigation
- Criminalistics of Cyber Crime
- Forensics & Crime Scene Investigation

EARLY CHILDHOOD COURSES
- Understanding Young Children’s Behaviour in the Early Childhood
- Child Rights and Protection Issues
- Practicum 2
- Creative Expression in Early Childhood
- Globalization & Early Childhood Policies and Practice
- Technology and the Young Child

ECONOMICS COURSES
- Introduction to International Trade and Foreign Business
- Mathematical Thinking and Introductory Statistics

EDUCATION COURSES
- Research and Evaluation in Adult & Continuing Education
- Professional Seminar: Issues and Trends in Adult and Continuing
- Introduction to Distance Education
- Language and Literacy
- Technical/Vocational and Occupational Education
- Leading and Managing Change in Educational Organizations
- Appropriate Eating and Fitness
- Managing the Environment
- Analysing Human Performance
- Issues, Trends, Innovations and Research in ID, IT & DE
- Designing Learning and Performance Solutions
- Learning and Knowledge Management Systems
- Language-Structure Content of the Teaching of English
- Writing in Secondary School
- Responding to Diversity through Educational Policy and Practice
- Instructional Leadership and Curriculum Management I
- Human Resource Management for Educational Leaders and Managers
- Learning Communities in Educational Leadership and Management
- Instructional Leadership and Curriculum Management 11
- Education Policy – International and Caribbean Perspectives
- Contemporary Issues in Educational Leadership and Management
- Diversity Leadership and Management in Education
- Literacy Assessment
- Literacy Materials Design
- Research Paper
- Analysing Mathematics Teaching
- Pedagogical Issues in the Teaching of Mathematics
- Introductory Calculus
- Linear Algebra
- Psychological Issues in the Classroom
- Motivation and the Teacher
- Qualitative Research Methods and Data Analysis for Educational Practitioners
- Adults as Learners
- Business Communication

BANKING & FINANCE COURSES
- Sales and Marketing for Banking and Finance
- Corporate Law and Governance in Banking and Finance
- Ethics in Banking and Finance

UNIVERSITY FOUNDATION COURSES
- English for Academic Purposes
- Caribbean Civilisation
- Science, Medicine and Technology in Society
- Law, Governance, Economy and Society

GOVERNMENT / POLITICS
- Introduction to Political Institutions and Analysis
- Foundations of Caribbean Political Economy
- Public Sector Management

HOSPITALITY COURSES
- Introduction to Hospitality Accounting
- Resort Operations

LANGUAGE, LINGUISTICS & LITERATURE COURSES
- Principles and Methods of English Language Teaching
- The Content of Tertiary Level English Language Courses
- Introductory Sociolinguistics for Graduate Students
- The Grammar of English: An Extrapolatory Approach
- Introduction to Prose Fiction
- West Indian Poetry
- Introduction to Spanish

MATHEMATICS COURSES
- Math Essentials for Tertiary Level Study
- Mathematics
- Improving Your Math Skills

MANAGEMENT COURSES
- Recruitment and Placement
- Training and Development
- Health and Safety in the Workplace
- Management and Developing Hospitality Staff
- Employee Law
- Labour Relations
- Introduction to Business
- Introduction to Computers
- Principles of Management
- New Venture Creation: Writing the Business Plan
- Computer Applications for Business
- Organisational Behaviour
- Caribbean Business Environment
- Business Law
- Introduction to Entrepreneurship
- Human Resource Management
- Business Strategy and Policy
- International Business Management
- Financial Management II
- Operations Planning and Control
- Compensation Management
- Sustainable Financial Management
- Management Essentials II
- Marketing Management
- ICT for Project Management

PHILOSOPHY, PSYCHOLOGY & SOCIOLOGY COURSES
- Ethics for the Human Services
- Introduction to Social Psychology
- Introduction to Sociology
- Introduction to the Social Sciences
- Survey Design and Analysis

SOCIAL WORK / TOURISM COURSES
- Principles and Practice of Social Work II
- Understanding Human Behaviour & the Social Environment
- Fundamental Principles and Practices of Social Work I
- The Family In Context
- Development, Organization and Management in the Social Services
- Human Growth and Development: Adulthood to Very Old Age
- Tourism Marketing
- Tourism Planning and Destination Management

YOUTH DEVELOPMENT COURSES
- Contemporary Issues in Youth Development Work
- Management and Leadership Skills for Youth Development Work
- Health, Safety and Well-Being in Youth Development Work
- Youth Advocacy: ICTs in Youth Development Work
- Supporting Youth in Grief and Trauma
Working or Mature Student? Try Our Prior Learning Assessment (PLA) Course*

* With your experience, you may be eligible to enroll in relevant undergraduate degree programmes and receive advanced placement with up to 21 credits.

Prior Learning and Portfolio Development/Assessment

Use the learning from your work experience, on-the-job training, and other courses to finish your undergraduate degree in record time and at reduced cost. With your experience, you may be eligible to enroll in relevant undergraduate degree programmes and receive advanced placement.

► Gain academic credit
► Gain advanced placement in the undergraduate degree programme of your choice*
► Complete your degree in less time and at less cost
► Stay at home, work, and even a hotel room and go to classes–online

For further information email: pla@open.uwi.edu or visit www.open.uwi.edu/pla for more information.
Our Services

Student Services
The three core areas within the Registry of Student Services are: Recruitment and Admissions; Assessment, Awards and Records; and Student Support & Services. These main departments are supervised by Assistant Registrars functioning in a distributed environment across the Caribbean region and reporting to the Campus Registrar.
www.open.uwi.edu/administration/administration-and-student-services

Financial Aid
Students who require assistance to finance their programme of study at the University are encouraged to discuss their financial situation early with their Site administration so that we can help you identify the available options.
www.open.uwi.edu/undergraduate/financial-aid

Scholarships
Open Campus students can apply for any number of currently available UWI and private scholarships and bursaries, which may have specific conditions.
www.open.uwi.edu/news/20162017-scholarships-now-available

Academic Support & Advising
Academic Programming and Delivery (APAD) in the Open Campus is responsible for the planning, development and online delivery of courses in the Open Campus. The work of APAD begins with the recognition that most Open Campus students are balancing their studies with other priorities, including family and job responsibilities.
www.open.uwi.edu/undergraduate/programme-advising
Library and Information Services
Library and Information Services are provided online and at Open Campus sites throughout the region. Most of the Libraries at the Open Campus sites function as reference libraries with limited circulation services.
www.open.uwi.edu/library/uwi-open-campus-library

Social Development & Research
The Consortium of Social Development and Research of the Open Campus works and conducts research to enable the vulnerable and socially disadvantaged within the Caribbean to attain their full potential. This is done through formal and non-formal education, research and technical assistance using a person-centred approach.
www.open.uwi.edu/csdr/welcome

Student Guild
The University of the West Indies (UWI) Open Campus Guild of Students (GOS) is the main student governance body of the campus, the Guild functions as the official channel of communication between the students of the UWI Open Campus as a body and the authorities and Officers of the University and the Campus.
www.open.uwi.edu/studentguild

UWI Alumni
UWI Alumni Online is the web and social networking site for UWI graduates. It is an easy and effective way of keeping in touch with each other, as well as with their alma mater. Graduates can connect and network in the Caribbean and internationally to make new business contacts, advertise their talents and skills and keep in touch with others who share the same interests.
www.uwi.edu/alumnionline/
ENABLING

Our Communities

We have a cadre of professional, well-trained and helpful academic and administrative staff members ready to enhance your experience with us. We want you to recommend us to others and also to come back to us again and again!
Our UWI Open Campus Country Sites

Anguilla  www.open.uwi.edu/anguilla/
Antigua & Barbuda  www.open.uwi.edu/antigua_barbuda/
Bahamas  www.open.uwi.edu/bahamas/
Barbados  www.open.uwi.edu/barbados/
Belize  www.open.uwi.edu/belize/
British Virgin Islands  www.open.uwi.edu/british_virgin_islands/
Cayman Islands  www.open.uwi.edu/cayman_islands/
Dominica  www.open.uwi.edu/dominica/
Grenada  www.open.uwi.edu/grenada/
Jamaica  www.open.uwi.edu/jamaica/
Montserrat  www.open.uwi.edu/montserrat/
St. Kitts & Nevis  www.open.uwi.edu/st_kitts_nevis/
St. Lucia  www.open.uwi.edu/st_lucia/
St. Vincent & the Grenadines  www.open.uwi.edu/st_vincent_grenadines/
Trinidad & Tobago  www.open.uwi.edu/trinidad_tobago/
Turks & Caicos  www.open.uwi.edu/turks_caicos/

Over 45 locations serving 17 Caribbean countries
Explore UWI in the Heart of the Caribbean

In this dynamic region, you will find UWI Open Campus Country Sites (OCCS) in the hearts of various communities and neighbourhoods in each of the countries where we offer our students access to high-quality educational services and facilities. Select an Open Campus location: www.open.uwi.edu/locations
Our Open Campus Country Sites are multi-faceted and well-equipped with high-tech pedagogic technologies, classrooms, computer labs, videoconference rooms, libraries and lecture halls. All of them are great places to learn, study, eat, discuss, interact and have fun!
In addition to the academic and student life facilities on beautiful and well-maintained spaces, the Open Campus Country Site offers visitors great guidance to excellent short- or long-term facilities located nearby.
spaces, each UWI residential
Our Quality Assurance

The UWI Open Campus has institutional accreditation with the Barbados Accreditation Council (BAC) and mutual recognition of that accreditation decision by several national accreditation bodies across the region, including the Accreditation Council of Trinidad and Tobago (ACTT) and the University Council of Jamaica (UCJ).

Established in 2001, the Quality Assurance Unit (QAU) is responsible for monitoring, evaluating and reviewing teaching and learning, graduate studies and research offerings of the four Campuses of the University. The QAU is located in the Vice-Chancellery of the University and serves the Boards for Undergraduates Studies and Graduate Studies and Research.

The QAU routinely conducts quality assurance evaluations and reviews of academic and research disciplines and entities across the University.

Our UWI Student Charter

The Open Campus’s Operational Plan has students at its nexus. This student-focused approach to teaching and learning provides the catalyst for the advancement of quality at the Campus.

This includes the Student Charter which outlines its commitment to its students, as follows:

1. ensuring that all faculty members are academically qualified and dedicated to students and their success
2. ensuring that all students have access to course materials on or before the first day of the commencement of studies;
3. pledging to respond to all email or online queries within 48 hours of receipt;
4. providing constructive feedback and input to online discussions within 48 hours;
5. marking and returning of all assignments within 14 calendar days after submission deadline date; and posting all final course grades within 21 calendar days of the end of the semester.

www.open.uwi.edu/qau
Student Life

Future-Focused, Fantastic, Fun

The archipelago of islands and countries that make up the Caribbean region, is home to many talented people, including artists, writers, professionals, entrepreneurs, farmers, fisherfolk and builders. Not to mention the beautiful Caribbean vistas and weather that is welcomed especially by our overseas student visitors and other guests!

*Study well within gorgeous Caribbean settings*
Meet
Study
Play
Learn
Network
and Make Friends Over the Region
The UWI Open Campus invites you to apply for admission to regional undergraduate degrees, associate degrees, diplomas and certificates for August and January of each year. See the programmes on offer.

Please note that for regional programmes, applications must be completed online.

You must submit the Application Receipt and all required supporting documents to your Open Campus Site in order to complete the application process. See locations at the Prospective Students tab on our homepage for Open Campus Sites across the region.

**Track Your Application**

You may track the status of your application anytime by logging on to the Online Admissions Portal using your Login ID and PIN.

All communication from Admissions will be sent to your email address and print copies sent to your assigned Open Campus Country Site.

**Local Programmes**

Many of our sites offer pre-university, professional and continuing education courses, programmes, seminars and workshops face-to-face throughout the year. Please contact your nearest site for information on current offers and the application process.

*Note: The offer of programmes and courses is subject to the availability of an adequate number of qualified persons.*

admissions@open.uwi.edu
Admission FAQ’s

Where can I get help?
Applicants who encounter problems with any of our online systems can email our Help Desk at helpdesk@open.uwi.edu for assistance.

How will I know if I have been accepted?
You may track the status of your application anytime by logging on to the Online Admissions Portal using your Login ID and PIN www.open.uwi.edu/studentportal/index.html

All communication from Admissions will be sent to your email address and print copies sent to your Open Campus Site.

Please ensure that you have submitted your Application receipt and all required supporting documents. You must submit all the required documents in order to complete the application process.

How will I be taught?
The Open Campus has a mix of blended learning, fully online, face-to-face courses and mixed-mode programmes.

Blended – A blend of online and other modalities
Online – Fully online via the Internet
Face-to-Face – Traditional classroom
Mixed-mode – Face-to-Face and other modalities

Do remember, whichever teaching format is used, being an independent learner is key to your success!

How will I be assessed?
Courses are assessed in a combination of ways, with methods varying according to the nature of the subject being taught.

Methods of assessing courses include: coursework, project work, tutorial and/or seminar presentations and written, practical and oral examinations. The assessment plan will be communicated to you as part of the course information.

Students have a responsibility to ensure that they participate fully in learning situations and submit assignments and projects by the deadlines.

How are degrees awarded?
First degrees are awarded in the following categories:

• First class
• Upper second class
• Lower second class
• Pass

Applying for Admission
The Open Campus is making applying to the University more convenient for its students. Please note that for regional programmes, only online applications are accepted. For local programmes, paper applications are the norm.

Please take the time to read all instructions carefully and collect all the required documents in preparation for your application.

We look forward to welcoming you to the UWI Open Campus and serving you.
New Students Orientation

How you begin your academic career with us is important to us. So, once you have successfully applied for a course or programme and become a registered student, you are encouraged to attend any of the online or face-to-face orientation sessions across the Campus. Attending our Orientation Sessions is the best way to acclimate to University life at The UWI Open Campus. The sessions will help you to become familiar with the Campus, learn about what your student life will be like and register for your first semester of coursework. In addition, you will receive academic advisement, and meet the persons who you will be helpful to you during your time with us.

www.open.uwi.edu/orientation
About Your New Student Portal

Improved access, action, response and support for student services. Increased productivity, student management and growth across our distributed geographical environment. These are just some of the great benefits that students of the Open Campus will gain by using our improved Banner ERP student and administrative system. Simply put, the new student management system will streamline all of our internal administrative and academic processes in key areas such as student management, finance, teaching and learning, supplies, and data management. The new Banner ERP system will help you do these activities, among others, with its faster, simpler and smoother design.

www.open.uwi.edu/student-portal/index.html
"OUR STUDENTS ARE AT THE HEART OF ALL WE DO."
Financial Information

Tuition and Other Fees

Although our tuition and other fees are extremely competitive, the Open Campus has many ways available for you to finance your studies with us if you wish to pursue them. Students are required to pay tuition fees relevant to their programme, administrative services and compulsory fees in accordance with the regulations. Tuition fees are paid by semester at the time of registration.

www.open.uwi.edu/undergraduate/tuition-fees

UWI Scholarships, Bursaries & Grants

www.open.uwi.edu/news/20162017-scholarships-now-available

Financial Aid

Students who require assistance to finance their programme of study at the University are encouraged to discuss their financial situation early with their Country Site administration so that we can help you identify the available options.

www.open.uwi.edu/undergraduate/financial-information

Payment Plans

www.open.uwi.edu/undergraduate/student-payment-plan

Government Assistance for Tuition Expenses
(GATE-Trinidad & Tobago Students Only)

www.open.uwi.edu/undergraduate/gate
We Hope to WELCOME You Soon!

www.open.uwi.edu

For further information about The UWI Open Campus, please contact marketing@open.uwi.edu