



# PROGRAMME ADVISING

## **BEd Early Childhood Development & Family Studies**

ACADEMIC YEAR  
2020/2021



**Programme Delivery Department (PDD)**

Programme Manager:

Email:

# IMPORTANT INFORMATION TO GUIDE COURSE SELECTION & REGISTRATION

Kindly review this document at the start of each semester  
for any adjustments to the schedule.



## New Students

Students who enrolled as of Academic Year 2019/2020 must follow the prescribed course of study and sequence given for their programme.

## Continuing Students

Students are required to successfully, complete all courses in Year 1 before they can proceed to undertake courses in Year 2. Please continue to follow the prescribed course of study given.

## Advice For Managing Course Load

Most students carry between 1 – 3 courses per semester. **For the working adult**, we recommend that you **do not attempt more than three (3) courses** per semester and two (2) courses in summer.

Plan wisely to suit your particular situation so you may perform at your full potential. Do not jeopardize your long-term goals by being unrealistic about what you can handle.

## IMPORTANT NOTE for New Students

Orientation is the first step to achieving academic and personal success at the UWI Open Campus. It supports you by assisting with your transition to the online environment. It will equip you with the needed navigational skills to function successfully online and provide pertinent information about the available services, go to persons and responsibilities as an online student. It is imperative that you attend the online sessions offered by the Programme Delivery Department (PDD) as well as the session offered at your local site office.

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The **BEd. Early Childhood Development & Family Studies programme** is designed to equip early childhood professionals within the Commonwealth Caribbean countries with the requisite knowledge and skills to work effectively with young children and their families from birth through eight years of age. The teaching and learning strategies in this programme are designed to support digital literacy and students will be encouraged to share knowledge and best practices within the region. The programme is delivered online using the Open Campus “Learning Exchange” environment (Moodle/Learning Management System).

The **BEd. Early Childhood Development & Family Studies programme** is a 90-credit undergraduate programme. The duration of the programme is 3 years full-time and four years part-time. In order to qualify for the award of the BEd ECDFS degree, students must attain the credits at the respective levels as shown in the Table below.

| Awards | Level 1    | Level 2    | Level 3    | Total Credits |
|--------|------------|------------|------------|---------------|
| Degree | 30 credits | 30 credits | 30 credits | 90 credits    |

**BEd. Early Childhood Development & Family Studies programme** operates under a semester system.

- Semester 1 and 2 each, have thirteen (13) weeks of instruction plus an examination period.
- Summer session has seven (7) weeks of instruction plus the examination period.



Remember to check the programme-advising document before the start of registration and during the semester for any updates or additional information.

Pre-requisites for Matriculation into the BEd. Early  
Childhood Development & Family Studies Programme

- **Mathematics Requirements:** For entry to the Undergraduate programmes, an approved qualification in Mathematics is required. The minimum Mathematics requirement is a pass at CSEC or the equivalent. Candidates who do not meet this requirement must successfully complete the approved remedial Mathematics course Improving your Math Skills (IYMS1001). IYMS1001 is offered in semester 1, 2 and summer.
- **English Language Requirements:** The English Language Proficiency Test (ELPT) is used to assess whether applicants to the Undergraduate programmes possess a satisfactory level of writing and reading proficiency in English for university academic purposes. ELPT is a pre-requisite for FOUN1001: English for Academic Purposes. For those persons requiring ELPT, the exam schedule is posted by the Registry on the Department’s Web Page at: <http://www.open.uwi.edu/undergraduate/home>. Also, check your site office for more details. The earliest offering of ELPT August **2020**.

- **Technology Requirement:** Students will need to have access to a computer with Internet access.

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**The BEd. Early Childhood Development & Family Studies Programme Pre-requisites for Matriculation**

| <b>COURSE CODE</b> | <b>COURSE NAME</b>  | <b>SEMESTER</b> | <b>PRE-REQUISITES &amp; TIPS</b>   |
|--------------------|---|-----------------|--|
| <b>YEAR 1</b>      |   |                 |  |
| FOUN1001           | English for Academic Purposes                                       | 1, 2, Summer    | <p>ELPT – English Language Proficiency* With effect from Academic year 2019-2020, all newly admitted students to the University of the West Indies will be required to register for the required Foundation Course in Academic Literacies (unless otherwise exempted) as part of their Level One undergraduate degree programme.</p> <p>Part-time students will be required to register for this course during the first year of their registration. * If your Offer Letter from Admissions indicates that you are required to take the ELPT then you must first pass this Pre-requisite test before you are allowed to do FOUN1001. Students requiring ELPT, the earliest offer is: August 2020. TIP: If you already passed the ELPT you should register for FOUN1001 in Semester 1. To move on to Level 2 courses students must successfully pass this course.</p>   |
| FOUN1301           | Law, Governance, Economy & Society                                  | 1, 2, Summer    | None   |
| FOUN1501           | Foundation for Learning Success                                     | 1, 2            | None   |
| ECFS1001           | History & Philosophy of Early Childhood                             | 1               | None   |
| ECFS1002           | Child, Growth & Development   | 1               | None   |
| ECFS1003           | Health, Safety & Nutrition  | 1               | None   |
| ECFS1006           | Curriculum Development & Assessment                                 | 2               | <p>None</p> <p>This course is only offered once for the academic year so you need to register for ECFS10016 &amp; ECFS1007 at the same time.</p>   |
| ECFS1007           | Practicum 1   | 2               | <p>ECFS1001, ECFS1002, ECFS1003, ECFS1006</p> <p>All students need to submit the following documents to (ecdfs-practicumdocuments@open.uwi.edu) by the given due date in semester 1, before they register for practicum 1 in semester 2.</p> <ol style="list-style-type: none"> <li>1. A recent (six months or less) police certificate of good character.</li> <li>2. A completed and signed 'In Case of Emergency Form'</li> <li>3. A completed UWIOC Health Assessment form, inclusive of the TB shot result and a signature and stamp from a registered physician.</li> <li>4. The student need to submit via the ecdfs-practicumdocuments@open.uwi.edu email: 10 practicum days; three consecutive days until the ten day requirement has been completed OR two consecutive weeks.</li> <li>5. It is the student's responsibility to read the 2020-2021 practicum handbook before registering for this course.</li> </ol> <p>NB: Students who do not submit the required documents will not be allowed to register for practicum 1.</p> |
| ECFS1004           | Understanding Behaviour   | Summer          | None   |
| ECFS1008           | Child Rights & Protection Issues                                    | Summer          | None   |
| <b>YEAR 2</b>      |   |                 |  |
| ECFS2001           | Diversity & Inclusion In Early Years                                | 1               | None   |
| ECFS2002           | Understanding the Multifaceted Role of the Early Years Practitioner | 1               | None   |

|               |   |        |   |
|---------------|---|--------|---|
| ECFS2005      | Practicum 3   | 1      | <p>ECFS2003</p> <p>Only the students who successfully completed ECFS2003 can register for this course. You MUST submit the following documents with your practicum 3 form to: <a href="mailto:ecdfs-practicumdocuments@open.uwi.edu">ecdfs-practicumdocuments@open.uwi.edu</a></p> <ol style="list-style-type: none"> <li>1. A recent (six months or less) police certificate of good character.</li> <li>2. If there have been any changes to your contact information an updated 'In Case of Emergency Form'.</li> <li>3. A practicum 3 form with your listed practicum dates.</li> </ol> <p>Failure to submit these documents will result in you not being able to register for this course.</p> <p>For students who were exempted from practicums 1 and 2 you need to submit the three documents listed below by the given due date VIA; <a href="mailto:ecdfs-practicumdocuments@open.uwi.edu">ecdfs-practicumdocuments@open.uwi.edu</a> email BEFORE you register for the course.</p> <ol style="list-style-type: none"> <li>1. A recent Police Certificate of Good Character. (This document should cover your chosen practicum dates).</li> <li>2. An 'In Case of Emergency Form' (remember to sign the form)</li> <li>3. A Health Assessment Form (signed and stamped by a registered doctor). (N.B It is advised you should obtain the TB shot first and the remaining Immunization shots a few weeks later).</li> </ol> <p>Failure to submit these documents would result in you not being able to register for this course.</p> <p>Options for practicum dates:</p> <ol style="list-style-type: none"> <li>1. Ten consecutive practicum days</li> <li>2. One consecutive week until the ten day requirement has been met</li> </ol> |
| EDTK2030      | Information & Communication Technology in Education     | 1      | None  |
| ECFS2007      | Designing Inclusive Early Childhood Settings            | 2      | ECFS2001  |
| ECFS2008      | Working with Families                                   | 2      | None  |
| ECFS2009      | Literacy, Numeracy & Science                            | 2      | IYMS  |
| ECFS2003      | Practicum 2   | Summer | <p>ECFS1007</p> <p>Only the students who successfully completed ECFS1007 can register for this course.</p> <ol style="list-style-type: none"> <li>1. It is the students' responsibility to provide updated information on their 'In Case of Emergency Form'.</li> <li>2. A recent police certificate of good character is required six months or less</li> <li>3. The student need to submit via <a href="mailto:ecdfs-practicumdocuments@open.uwi.edu">ecdfs-practicumdocuments@open.uwi.edu</a> 10 practicum days, one consecutive week until the ten day requirement has been met or two consecutive weeks.</li> <li>4. Practicum (Two) 2 will be conducted at your Practicum One (1) Site.</li> <li>5. It is the student's responsibility to read the 2020-2021 Practicum Handbook before registering for this course.</li> </ol> <p>For the students who received exemption from practicum 2- ECFS2003 can be replaced with one of the following courses: <b>EDLM2001, EDLM2006 OR EDLM2007</b></p>  |
| ECFS2004      | Creative Expression in Early Childhood                  | Summer | None  |
| ECFS2006      | Globalisation & Early Childhood Policies & Practices    | Summer | None  |
| <b>YEAR 3</b> |   |        |   |
| ECFS3002      | Organisation & Management of an Early Childhood Setting | 1      | None  |
| ECFS3004      | Professional Practice in Early Childhood Development    | 1      | None  |
| ECFS3005      | Working in Partnership with Stakeholders                | 1      | None  |
| ECFS3001      | Studying Young Children                                 | 2      | This course MUST be taken with ECFS3006   |

|          |  |        |   |
|----------|--|--------|---|
| ECFS3006 | Practicum 4  | 2      | <p>ECFS2005</p> <p>Only the students who successfully completed ECFS2005 can register for this course.</p> <ol style="list-style-type: none"> <li>1. A recent police certificate of good character is required.</li> <li>2. Practicum 4 will be conducted at your practicum 3 Site.</li> <li>3. All practicum students need to submit the practicum 4 form via the ecdfs-practicumdocuments@open.uwi.edu email, with their listed practicum dates for four weeks. These weeks can only be broken up into two consecutive weeks, until the required four weeks have been completed.<br/>It is the students' responsibility to arrange adequate time off with their employers to undertake this four week compulsory practicum.</li> <li>4. <b>It is the student's responsibility to read the 2020-2021 Practicum Handbook before registering for this course.</b></li> </ol> |
| ECFS3003 | Technology & The Young Child                                     | Summer | EDTK2030  |
| EDLM3006 | Diversity & Leadership Management                                | Summer | None  |
| EDLM3003 | Educational Policy:<br>International & Caribbean<br>Perspectives | Summer | None  |

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