



PROGRAMME ADVISING

Certificate Social Work

ACADEMIC YEAR
2020/2021



Programme Delivery Department (PDD)

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IMPORTANT INFORMATION TO GUIDE COURSE SELECTION & REGISTRATION

Kindly review this document at the start of each semester
for any adjustments to the schedule.



New Students

Students who enrolled as of Academic Year 2020/2021 must follow the prescribed course of study and sequence given for their programme.

Continuing Students

Please continue to follow the prescribed course of study given.

Advice For Managing Course Load

Most students carry between 1 – 3 courses per semester. **For the working adult**, we recommend that you **do not attempt more than three (3) courses** per semester and two (2) courses in summer.

Plan wisely to suit your particular situation so you may perform at your full potential. Do not jeopardize your long-term goals by being unrealistic about what you can handle.

IMPORTANT NOTE for New Students

Orientation is the first step to achieving academic and personal success at the UWI Open Campus. It supports you by assisting with your transition to the online environment. It will equip you with the needed navigational skills to function successfully online and provide pertinent information about the available services, go to persons and responsibilities as an online student. It is imperative that you attend the online sessions offered by the Programme Delivery Department (PDD) as well as the session offered at your local site office.

Disclaimer: The Programme Delivery Department (PDD), UWI Open Campus reserves the right to revise this document during the Academic Year 2020/2021. Kindly check before the start of registration and during the semester for any updates or additional information. Please be guided accordingly.

This new undergraduate **Certificate in Social Work** from the UWI, Open Campus builds on a 50-year legacy of the University offering top-level and innovative training to social work practitioners across the Caribbean region. This brand-new online option is designed to allow participants to foster and demonstrate understanding of core theories and practices in social work through new ways of thinking and learning.

The programme reflects fundamental themes necessary for region-building and development, including: advocacy for human rights and social justice for the advancement of communities, groups or individuals in order to release human potential for self-empowerment.

Students who complete the Certificate options in Social Work with the Open Campus may be given credits for previous studies undertaken; in order to pursue the Diploma or BSc in Social Work.

Note that the entry requirements for the Certificate, Diploma and BSc. Social Work are the same.

The **Certificate in Social Work** operates under a semester system.

- Semester 1 and 2 each, have thirteen (13) weeks of instruction
- Summer session has seven (7) weeks of instruction

All courses in the programme will be offered online or blended. In the context of the UWI Open Campus, a fully online programme includes the following:

- Most materials provided by the Open Campus for the study of the course are made available online through the Open Campus' learning management system, The Learning Exchange;
- Most teaching-learning activities (with the exception of fieldwork in the practicum) are conducted in The Learning Exchange;
- Most assessment-related activities are conducted in The Learning Exchange;
- In instances where students are required to engage in course-related activity off-line in the real-world environment, all output from such activity, in whatever format, must be submitted through The Learning Exchange.



Remember to check the programme-advising document before the start of registration and during the semester for any updates or additional information.

Pre-requisites for Matriculation into the Certificate Social Work

The programme is intended to cater to a wide range of people who work with young children and their families in a variety of settings across the region. In this regard, the programme is targeted at both experienced professionals and beginners to childhood and family studies. New entrants must meet the University's normal matriculation requirements in order to be accepted into the programme. They must satisfy the requirements in either (a) or (b) or (c) or (d) below:

(a) As entrants with CXC-CSEC and GCE qualifications having:

- An acceptable pass in CXC-CSEC Mathematics or its equivalent; AND
- An acceptable pass in CXC-CSEC English A; AND
- One of the following minimum qualifications:
 - Either five subjects (at least two GCE A Level or CAPE) and the remainder acceptable passes in CXC-CSEC or GCE O' Level; OR
 - Four subjects (at least three GCE A Level or CAPE) and the fourth an acceptable pass in the CXC-CSEC or GCE O' Level
 - Grade requirements for CXC/CSEC subjects are General Proficiency, Grades I or II pre-1998 and Grades I, II, or III from June 1998.

(b) Holders of five (5) CXC-CSEC or GCE O-Level passes or equivalent, not necessarily obtained at the same sitting.

(c) Entrants with a Certificate from UWI or another approved Caribbean tertiary level institution, having attained a B+ average or a minimum GPA of 2.5.

(d) Persons over the age of 21, who have been out of school for at least five years, on the basis, of their overall academic and professional attainments.

- **Mathematics Requirements:** For entry to the Undergraduate programmes, an approved qualification in Mathematics is required. The minimum Mathematics requirement is a pass at CSEC or the equivalent. Candidates who do not meet this requirement must successfully complete the approved remedial Mathematics course Improving your Math Skills (IYMS1001). IYMS1001 is offered in semester 1, 2 and summer.
- **English Language Requirements:** The English Language Proficiency Test (ELPT) is used to assess whether applicants to the Undergraduate programmes possess a satisfactory level of writing and reading proficiency in English for university academic purposes. ELPT is a pre-requisite for FOUN1001: English for Academic Purposes. For those persons requiring ELPT, the exam schedule is posted by the Registry on the Department's Web Page at: <http://www.open.uwi.edu/undergraduate/home>. Also, check your site office for more details. The earliest offering of ELPT is TBD.
- **Technology Requirement:** Students will need to have access to a computer with Internet access.

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The Certificate in Social Work Pre-requisites for Matriculation and Exemptions

COURSE CODE	COURSE NAME	SEMESTER	PRE-REQUISITES & TIPS
Y E A R 1			
FOUN1001	English for Academic Purposes	1, 2, Summer	ELPT – English Language Proficiency* * If your Offer Letter from Admissions indicates that you are required to take the ELPT then you must first pass this Pre-requisite test before you are allowed to do FOUN1001. Students requiring ELPT, the earliest offer is to be announced. TIP: If you already passed the ELPT you should register for FOUN1001 in Semester 1. To move on to Level 2 courses students must successfully pass this course. 40% Course Work, 60% Final Examination (face-to-face)
SOCI1002	Introduction to Sociology	1,2	No Pre-requisite 40% Course Work, 60% Final Examination (face-to-face)
FOUN1101	Caribbean Civilization	1, 2, Summer	No Pre-requisite 100 % Continuous Assessment (no final examination)
FOUN1501	Foundation for Learning Success	1, 2	No Pre-requisite 100 % Continuous Assessment (no final examination) TIP: We recommend that you take this course in semester 2.
SOWK1020	Fundamental Principles and Practices of Social Work I	1, Summer	No Pre-requisite 100 % Continuous Assessment (no final examination)
PHIL1902	Ethics for the Human Services	Summer	No Pre-requisite 100 % Continuous Assessment (no final examination)
SOWK1001	Introduction to Social Work	1,2	No Pre-requisite 100 % Continuous Assessment (no final examination)
PSYC1000	Intro to Psychology: Social, Developmental and Abnormal	1,2	No Pre-requisite 100 % Continuous Assessment (no final examination)
SOCI1005	Introductory Statistics for Behavioral Science	1	CXC/CSEC/CAPE Mathematics or Improving Your Mathematics Skills (IYMS)
SOWK1900	Social Work Practicum I	1,2	No Pre-requisite 100 % Continuous Assessment (no final examination)

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