



**THE UNIVERSITY OF THE WEST INDIES
GLOBAL CAMPUS
JAMAICA EASTERN
CAMP ROAD**

Management of Early Childhood Education Institutions

Objectives: To provide an environment in which students can explore the psychological, health, nutritional, historical and administrative factors impinging on early childhood studies.

Entry Requirements: 3 O'Level/CXC passes

- Why Parent Involvement
- Family Types and the Challenges They Face
- Characteristics of Parents as Adult Learners
- Effective Communication with Parents
A process for parent/teacher conferences
- Theories on Early Childhood Education
- Social Development & Play
- Early Childhood Education Curriculum
- The Teaching and Learning Environment
- Early Childhood Education Programmes in Jamaica
- Management Styles and Administrative Tools
- The School Administrator - Major Roles
- Administrative Task Areas - Administrative Process
- Motivational Theories

Duration: One Year (3 Terms)

Contact Hours: 90

Credits: 9

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