

## PROGRAMME ADVISING

### BSC ECONIMICS ACADEMIC YEAR 2018/2019

#### PROGRAMME DELIVERY DEPARTMENT (PDD)

*ADVICE: For the working adult we recommend a maximum of three (3) courses for the semester*

#### IMPORTANT INFORMATION TO GUIDE COURSE SELECTION/ REGISTRATION

*Kindly review this document at the start of each semester for any adjustments to the schedule.*

**New Students:** Students who enrolled as of **Academic Year 2018/2019** must follow the prescribed course of study and sequence given for their programme.

**Advice For Managing Course Load:** Most students carry between 1 – 3 courses per semester. **Plan wisely to suit your particular situation** so you may perform at your full potential. Do not jeopardize your long-term goals by being unrealistic about what you can handle.

**IMPORTANT NOTE: (New Students):** Orientation is the first step to achieving academic and personal success at the UWI Open Campus. It supports you by assisting with your transition to the online environment. It will equip you with the needed navigational skills to function successfully online and provide pertinent information about the available services, go to persons and responsibilities as an online student. It is imperative that you attend the online sessions offered by the Programme Delivery Department (PDD) as well as the session offered at your local site office.

The BSc Economics programme seeks to engage students in critical analysis of economic theories and their application to a range of real-life issues and problems, including those related to economic growth; firm behavior and strategy; consumers; institutions; financial markets; and economic development within the international and Caribbean contexts. The programme is delivered **online** using the Open Campus “Learning Exchange” environment (Moodle/Learning Management System).

The BSc Economics programme is a 90-credit undergraduate programme. The duration of the programme is 3 years full-time and five years part-time. In order to qualify for the award of the BSc Economics degree, students must attain the credits at the respective levels as shown in the Table below.

Awards	Level 1	Level 2	Level 3	Total Credits
Degree	30 credits	30 credits	30 credits	90 credits

BSc Economics programme operates under a semester system.

- Semester 1 and 2 each, have thirteen (13) weeks of instruction plus an examination period.
- Summer session has seven (7) weeks of instruction plus the examination period.

**Assessment Methods:** The course assessment will comprise traditional (exam) assessment and alternative (authentic) assessment. Students' work will be assessed and evaluated on a continuous basis through assignments, class-work, tests, and a final examination in some subjects. Assessment requirements are noted in the course guide of each course with clear guidelines, due dates and the weighting for each assessment task. This document can be found in the Learning Exchange. **Note** final examinations are held face-to-face at the respective sites.

**Teaching Methods:** A blend of synchronous (e.g. web conferencing) and asynchronous (e.g. discussion forum) tools and learner-centered strategies are used.

**Pre-requisites for Matriculation into the BSc Economics Programme:**

**Mathematics Requirements:**

For entry to the Undergraduate programmes, an approved qualification in Mathematics is required. The minimum Mathematics requirement is a pass at CSEC or the equivalent. Candidates who do not meet this requirement must successfully complete the approved remedial Mathematics course Improving your Math Skills (IYMS1001). **IYMS1001** offered in semester 1, 2 and summer.

**English Language Requirements:**

The **English Language Proficiency Test (ELPT)** is used to assess whether applicants to the Undergraduate programmes possess a satisfactory level of writing and reading proficiency in English for university academic purposes. **ELPT** is a pre-requisite for FOUN1001: English for Academic Purposes. For those persons requiring ELPT, the exam schedule is posted by the Registry on the Department's Web Page at: <http://www.open.uwi.edu/undergraduate/elpt>. Also, check your site office for more details. **The earliest offering for ELPT for semester 1 is August 8, 2018.** Applicants who do not pass the ELPT must re-take the test at the next offering **November 1, 2018.**

**Technology Requirement:**

Students will need to have access to a computer with Internet access.

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**Educational Resources:** Where appropriate, materials will be made available to learners online for download. If a textbook is recommended, students will be required to procure using their own resources.

**Library Services:** The Open Campus Library and Information Services (OCLIS) provide access to an increasingly dynamic collection of E-Preferred resources (eBooks, ejournals, and multimedia) via *UWIlInC*.

**Leave of Absence (LOA):** If you are unable to take a course, you should apply for LOA in writing, by submitting a written request on the Leave of Absence form to the Academic Board, through the Registry of Student Services, detailing the reasons for the application. Students must submit to the Registry through their Site office. Granting of leave is subject to the regulations. Also, send a note to your tutors and course coordinators.

**Plagiarism:** A form of cheating. **Not allowed**, please refer to note in student's handbook.

**TIPS:**

1. For the working adult, we recommend that you do not attempt **more than three (3) courses** per semester and two (2) courses in summer. **Plan wisely to suit your particular situation** so you may perform at your full potential.
2. Students should attempt to complete their Foundation courses in the first year of study. Also, select your courses in the sequence in which they are offered to ensure you complete the required pre-requisites for your Level 1, II and III courses. You cannot take a course unless you have completed the required pre-requisite/s.
3. Read your course guide carefully prior to the start of teaching and take note of the pertinent information to assist with the planning of your time schedule for the semester. Note your course guide will provide the course assessment method(s), assignments and grading rubrics, timelines for submission of assignments, date and time for the live web sessions, recommended text and additional reading resources, as well as a brief summary of each unit and objectives.
4. Check the programme-advising document before the start of registration and during the semester for any updates or additional information.

YEAR 1						
COURSE CODE	COURSE NAME	SEMESTER			PRE-REQUISITE	IMPORTANT INFORMATION TO GUIDE COURSE SELECTION/REGISTRATION
FOUN1001	English for Academic Purposes	1	2	Summer	ELPT – English Language Proficiency Test	<p><b>Shared with Undergraduate programmes</b></p> <p><i>If your Offer Letter from Admissions indicates that you are required to take the ELPT then you must first pass this test before you are allowed to do FOUN1001. If you already passed the ELPT or your offer letter indicates that you are not required to take the English Proficiency Test (ELPT), it is highly recommended that you register for FOUN1001 in Semester 1</i></p> <p><b>Pre-requisite: English Proficiency Test (ELPT):</b> For those persons requiring ELPT, the exam schedule is posted by the Registry on the Department's Web Page at: <a href="http://www.open.uwi.edu/undergraduate/elpt">http://www.open.uwi.edu/undergraduate/elpt</a></p> <p><b><i>The earliest offering for ELPT for semester 1 is August 8, 2018. Applicants who do not pass the ELPT must re-take the test at the next offering November 1, 2018.</i></b></p> <p><b><i>TIP:</i></b> We recommend that you take <i>this introductory course first. New students must pass this course before undertaking Level 2 courses. FOUN1001 is offered in semester 1, 2 and summer.</i></p>
FOUN1101	Caribbean Civilization	1	2	Summer	None	<p><b>Shared with Undergraduate programmes</b></p> <p><b>Assessment:</b> Coursework - 60% Final Examination - 40% (face-to-face) <i>This course offered in semester 1, 2 and summer.</i></p>

COURSE CODE	COURSE NAME	SEMESTER			PRE-REQUISITE	IMPORTANT INFORMATION TO GUIDE COURSE SELECTION/REGISTRATION
		1	2			
<b>MGMT1000</b>	Introduction to Computers (Information Literacy & IT)	<b>1</b>	<b>2</b>	<b>Summer</b>	None	<b>Assessment:</b> Coursework - 60% Final Examination - 40% (face-to-face) <b>This course offered in semester 1, 2 and summer.</b>
<b>MGMT1001</b>	Principles of Management	<b>1</b>	<b>2</b>	<b>Summer</b>	None	<b>Assessment:</b> Continuous 100% No Final Examination <b>This course offered in semester 1, 2 and summer.</b>
<b>ECON1001</b>	Introduction to Microeconomics	<b>1</b>	<b>2</b>			<b>Shared with Undergraduate programmes</b> <b>Assessment:</b> Coursework – 50% Final Examination - 50% (face-to-face) <b>TIP: We recommend that you take this course in semester 1 and before attempting ECON1002.</b>
<b>ACCT1002</b>	Financial Accounting	<b>1</b>	<b>2</b>		None	<b>Assessment:</b> Coursework - 60% Final Examination - 40% (face-to-face) <b>TIP: We recommend that you first attempt this course in semester 1.</b>
<b>SOCI1002</b>	Introduction to Sociology	<b>1</b>	<b>2</b>		None	<b>Shared with Undergraduate programmes</b>  Assessment: Coursework – 40% Final Examination - 60% (face-to-face) <b>TIP: We recommend that you take this course in semester 2.</b>
<b>ECON1002</b>	Introduction to Macroeconomics	<b>1</b>	<b>2</b>		None	<b>Shared with Undergraduate programmes</b> <b>Assessment:</b> Coursework – 40% Final Examination - 60% (face-to-face) <b>TIP: We recommend that you take this course in semester 2 after completing ECON1001</b>

COURSE CODE	COURSE NAME	SEMESTER			PRE-REQUISITE	IMPORTANT INFORMATION TO GUIDE COURSE SELECTION/REGISTRATION
		1	2			
<b>ECON1003</b>	Mathematics for Social Sciences I	1	2		<b>IYMS1001-Improving your Math Skills</b>	<p><b>Shared with Undergraduate programmes</b></p> <p>Assessment: Coursework – 40% Final Examination - 60% (face-to-face)</p> <p><b>TIP: We recommend that you take this course in semester 2.</b></p>
<b>ECON1005</b>	Introductory Statistics	1	2		None	<p><b>Shared with Undergraduate programmes</b></p> <p>Assessment: Coursework – 40% Final Examination - 60% (face-to-face)</p> <p><b>TIP: We recommend that you take this course after completing ECON1003</b></p>